

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, August 27, 2019 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Kierzek, Thurow
Council Members Absent:

Others Present: Chief Schauf, Clerk Zeman, Adm. Geick, Atty. Truman, C. Haggard, L. Laux, J. Bergin, M. Hardy, W. Peterson, K. Stieve, T. Pinion, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Wedekind and carried to approve the minutes of August 13, 2019.

Moved by Wedekind, seconded by Alt and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATIONS

- Andrea Jansen from Baker Tilly Virchow Krause, LLP presented the City's 2018 Audit Report.

PUBLIC HEARINGS *(None Scheduled)*

PUBLIC INVITED TO SPEAK

Kilton Holmes, 126 1st Street Apt. #3, Baraboo is in favor of the Library expansion. He feels we are overlooking one thing when considering the library expansion – they have adapted. The library needs to be brought up to date; our facility is very out dated. We need to have facilities available that can be updated as needed.

Diane Lasceski, S6001 County Rd. W, Rock Springs is in favor of the Library expansion. She is a singer, songwriter, and storyteller who has performed in many libraries across the state. This has given her a unique perspective of how the libraries serve the communities. One thing she has seen time and time again is that libraries and families go hand-in-hand. Yes, it is important to fund the physical infrastructure of the City but the infrastructure of the soul is equally as important. If you serve children, you serve families and if you serve families, you build a community. The skilled people that work at these libraries are integral and critical parts of our community. It is a safe place for children after school and during the summer. She feels the community would be very remiss if we overlooked the funding for something as critical as the library.

Ann Burton, 525 Hill Street, Baraboo is in favor of the Library expansion. She is here to show her support of the 2021 funding of the library expansion project. She notes that she has heard this referred to as an “emotional issue” and she challenges the notion that the Council should label this. There are many members of the community that are passionate about the real need for the library funding to finally kick in after many other projects have been given priority. She questions if the other projects were considered to be tied to “emotional issues”. The decision to fund the library expansion project in 2021 should be based on the research, facts, figures, and plans that the Library Board has provided the Council and the community; also taking into account the very strong community support. All emotions aside, the need is real. As the top City priority, Baraboo needs the library expanded and soon.

Trent Capaul, 104 13th Street, Baraboo is in favor of preventing bikes at the Baraboo Skate Park. The skateboard community's main concern with this is the lack of size and the safety of the riders. At just under 8,000 sq. ft, our skate park is 2,000 sq. ft. under the recommended space for any given community skate park. He is owner of the Kindness Skate Shop, which has been fundraising extensively for the Baraboo community skate park and has successfully raised close to \$5,000. Their goal is to work with the Park & Rec Department and the community to build new concrete ramps.

With an already large number of skaters and park users in the Baraboo area, and an expected increase of users with the new ramps, there simply is not enough space for both groups to safely use the skate park. Another concern due to the size is displacement. With the removal of the fence, the no bike sign, and the proposed ordinance, this displacement has already caused some temporary issues. It is important that the community, local government and law enforcement understand that these issues are temporary symptoms of something that everyone wants to use, but was not intended for. He feels that not passing this ordinance will cause bigger issues of displacement in the future. The facility was not designed for BMX riders.

MAYOR'S BUSINESS

- The Mayor announced the anticipated resignation of Ald. Scott Sloan and the succession plan.

CONSENT AGENDA

Resolution No. 19-67

THAT the Accounts Payable, in the amount of \$454,940.12 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 19-68

WHEREAS, the Sauk County Board levies a county library tax.

WHEREAS, Section 43.64(2)(b) of the Wisconsin Statutes provides that such units of government which levy a tax for public library service and appropriate and expend for a library fund as defined by S43.52(1) during the year for which the county tax levy is made a sum at least equal to the county tax rate in the prior year multiplied by the equalized valuation of property in the City for the current year, may apply for exemption from this tax; and

WHEREAS, the City of Baraboo does levy a library tax in excess of the amount calculated in accordance with 43.64(2)(b).

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City of Baraboo be exempted from the payment of any county library tax as provided in Section 43.64(2)(b) inasmuch as it will expend for its own library fund for 2020 an amount in excess of that calculated in accordance with 43.64(2)(b). Exemption from the payment of said county library tax shall not preclude the City of Baraboo's participation in county library service in all other respects.

Be it Further Resolved, that confirmed copies of the Resolution be forwarded by the City Clerk to the Reedsburg Public Library and to the Sauk County Clerk by October 18, 2019.

Resolution No. 19-69

THAT, Craig Schlender and James Francisco be re-appointed to the Park & Recreation Commission serving until June 30, 2022.

Resolution No. 19-70

THAT the City Clerk be authorized to issue the following Liquor Licenses:

- Baraboo Firefighters Fundraising, Picnic License for 9-7-2019, "Foo Fest"
- Shakespeare on the Edge, Picnic License for 10-12-2019 & 10-13-2019, "A

Gathering of Rogues & Ruffians” Renaissance Faire

Resolution No. 19-71

THAT the City Clerk be authorized to issue the following Operator’s Licenses:

- Dawn Dederich, Poor Richards (NEW)
- Kimberly Overland, United Cooperative (NEW)
- Dawn Adams, Walnut St. Tavern (RENEWAL – CONDITIONAL)
- Julia Pillsbury, Catch for a Cure Tournament (TEMP)
- Alexandra Thomte, Catch for a Cure Tournament (TEMP)

Moved by Wedekind, seconded by Ellington and carried that the Consent Agenda be approved-9 ayes.

2ND READING ORDINANCES

Moved by Petty, seconded by Ellington and carried unanimously to approve the 2nd reading of **Ordinance No. 2527** amending §9.08(2) of the Baraboo Municipal Code Regulating Animal Waste.

Moved by Wedekind, seconded by Kolb and carried unanimously to approve the 2nd reading of **Ordinance No. 2528** creating an ordinance regulating the use of the City’s yard waste and compost site, and updating the City’s current ordinance regarding illegal dumping.

NEW BUSINESS – RESOLUTIONS**Resolution No. 19-72**

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Baraboo hereby joins the Sauk County Board of Supervisors in requesting additional funding from the State of Wisconsin for road repairs and improvements for all State Highways in Sauk County and directs the City Clerk to send a copy of this resolution to our State Legislators and to Governor Tony Evers.

Moved by Kolb, seconded by Wedekind and carried that **Resolution No. 19-72** be approved-9 ayes.

Resolution No. 19-73

NOW, THEREFORE, BE IT RESOLVED, by the City of Baraboo Common Council we express our appreciation to Tom Geimer for serving as a dedicated member of the Sauk County UW Campus Commission for over 16 years. We appreciate Tom’s many years of service to our community.

Moved by Kolb, seconded by Wedekind and carried that **Resolution No. 19-73** be approved-9 ayes.

Resolution No. 19-74

THAT the City of Baraboo agrees to continue as a member of CVMIC for the policy years 2020, 2021 and 2022 as outlined in Option 1 with a self-insured retention of \$25,000 at guaranteed premiums of \$69,735, \$71,391, and \$72,819, respectively.

Moved by Petty, seconded by Sloan and carried that **Resolution No. 19-74** be approved-9 ayes.

NEW BUSINESS - ORDINANCES

Moved by Alt, seconded by Wedekind and carried to approve the 1st reading of **Ordinance No. 2529** amending §19.13 to prevent bikes at the Skate Park located at Campbell Park. 8-ayes; 1-Nay, Plautz

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 19.13, which is currently reserved, of the Baraboo Municipal Code is amended as follows:

19.13 CONDUCT IN CAMPBELL PARK REGULATED. (xxxx). Bicycles are prohibited in the area of Campbell Park designated and improved for skateboarding, and which is commonly referred to as the Skate Park.

2. This Ordinance shall take effect upon passage and publication as provided by law.

COMMITTEE OF THE WHOLE

Moved by Wedekind, seconded by Kolb to convene as a Committee of the Whole to discuss the following:

- Review finalized list of goals.
Adm. Geick provided a finalized list of goals. No additional changes will be made.
- Discussion of taxes, positions, set targets, review capital plan items, discuss Council priorities. Establish Utility target rates. Dawn Gunderson from Ehlers will provide the city's financial advisory report.

C. Haggard noted the following budget highlights:

- A preliminary levy increase from the prior year of 3.5%, or \$300,000
- The Mill Rate is projected to be an increase from the prior year, 11.35 compared to 11.08 from last year
- We will have to do a plan spenddown of our Fund Balance of \$600,000
- An overall citywide operating expense increase of 1%
- The proposed new debt includes \$750,000 for streets and \$600,000 for the Fire & EMS Bldg. design, and \$40,000 for Civic Center office renovation.

C. Haggard presented a draft of the debt projection showing future debt with both the Fire & EMS Bldg. and the Library expansion included. Ald. Sloan questioned the actual numbers on the graph and C. Haggard noted that at the end of 2021 the total debt would be \$16,486,314. Our City mandated deb capacity would be \$26,761,199.

Dawn Gunderson presented a structured financing plan for review of the Capital plans. She also presented a similar analysis of the debt capacity and the outstanding debt. The thing she wants to point out here is the impact of undertaking both projects in 2021 would increase our levy by about \$976,000. The significance of undertaking both projects would raise our levy and ultimately our tax rate by \$1-\$1.15 per \$1,000. As far as a rating impact, rating agencies do look at your debt burden in terms of our outstanding principal of General Obligation debt and your pledge to levy taxes for that. While our outstanding GO debt will not be significantly impacted by that, one of the other considerations they look at is the ratio of debt service to operating. Our debt service is presently 10-12% of our overall operations; undertaking this finance will move that up to 17%. The national average median for this is closer to 9%. Rating agencies will sometimes look at this as somewhat of a direct debt burden because it is levy supported and not revenue supported.

Ald. Kolb questioned bond insurance that would help compensate for a potential lowering of

the bond rating? D. Gunderson noted that this is certainly an option but there is a cost to this. If this were to down grade our rating, it could qualify for insurance. Ald. Kolb confirmed that if our bond rating goes down, our interest rate on borrowing goes up. And would bond insurance even this out? D. Gunderson explained that it would bring it up because our debt would sell at market at the rate that the It could have an impact on the number of interested inventors. D. Gunderson noted that the key here is not so much the impact of the rating; it is the dollar increase on the levy.

Ald. Ellington questioned putting off the library payments for 4 or 5 years. D. Gunderson stated that would ultimately depend on how they finance the library. Ald. Ellington clarified that the Library could be making these payments.

Ald. Sloan does not see how we can add \$1M onto our \$9M levy every year for forty years. He feels there will be some unhappy taxpayers. He questions the jump from 10% to 17% on the debt to operating expenses as we are already above the median.

It was noted that we would be looking at approximately \$130 per \$100,000 home for the next forty years.

Ald. Ellington noted that the Library currently has approximately 3 years of payments saved. Ald. Sloan questioned borrowing \$2M with the Library paying only \$1.8M.

Ald. Kolb questioned delaying 1 of the projects for 2-3 years; would this allow for time for the budget to relax and we won't end up with that kind of a mill rate and tax levy? Adm. Geick stated that we are looking at a citywide re-evaluation over the next couple of years. This will help grow the assessed value but the final growth will not happen for a couple of years.

The Library has requested money for 2021; currently the projected schedule for construction puts the library project starting in spring 2021 and finishing early 2022.

Ald. Wedekind questioned bonding for the Library. Adm Geick noted that we have talked about USDA and if it qualifies for a project. We would have to take out additional funding from short-term basis and then finalize the USDA funding in the final year. It was noted that General Obligation bonds would be 20 years. Ald. Wedekind questioned if this would benefit the City because it would be 20 years vs the 40 years for USDA. He would rather see bonding for the Library and USDA for the Fire & EMS bldg..

Ald. Sloan notes that regardless of what we use, it's still owed by the City and pushes us up, way up over our own mandated debt capacity.

Adm. Geick noted that based on the information presented by Ehler's, it shows that this is a really big bite for the City to take to try and do both projects in the time period that is laid out right now; some choices will have to be made one way or another. He also noted that this could go to an advisory referendum.

Mayor Palm clarified that if we borrow \$10M, Ald. Ellington is proposing the library will make the initial 3-4 years of payments. If we borrow \$8M, the City will be responsible for the payments from year 1.

C. Haggard proposes a “What If” analysis that will include all of the different considerations: payments made by library, 20 yrs for bonds, and 40 yrs for USDA. This will allow the Council to see what the numbers will look like. Ald. Sloan requests that she produce an actual tax bill for a \$200,000 home. Ald. Petty likes the idea of having some hard data to look at. This information will be provided at the next Council meeting.

- Update on status of Ambulance Commission
Adm. Geick stated that we are in the process of preparing an engagement letter with Baker Tilly; outlining what will be done. The representative from Baker Tilly that will be in charge of this audit has already started collecting information.

Moved by Ellington, seconded by Sloan to reconvene into regular session.

ADMINISTRATOR AND COUNCIL COMMENTS

Ald. Ellington thanked the Department heads and staff for the chance to meet with them.

Ald. Wedekind noted that they will be taking down flags at the cemetery after Labor Day. Any family that wants their flags should take them now.

REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

- Reports: July 2019 – Treasurer & Fire Dept.
- Minutes from the Following Meetings:

Finance/Personnel Committee – Dennis Thurow Committee Room, #205

August 13, 2019

Members Present: Petty, Thurow, Sloan

Absent:

Others Present: Mayor Palm, Adm. Geick, E. Truman, B. Zeman, K. Stieve, C. Haggard, J. Bergin, M. Schauf, R. Nelson, members of the press and others

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of July 23, 2019 and carried unanimously. Moved by Sloan to remove item 2B and postpone it until the next meeting, seconded by Thurow to approve the agenda as amended. Motion carried unanimously.

Action Items

- a) Accounts Payable – Moved by Sloan seconded by Thurow to recommend to Council for approval of the accounts payable for **\$1,222,368.17**. Motion carried unanimously.
- b) Transfer of the 2014 Ford F-150 Pick-up truck from Police Dept. to Fire Dept. Fire Chief Stieve noted that the police department no longer needs this vehicle and with the additional staff to the Fire Department, they would like to purchase it from the PD. Based on the Blue Book value of \$17,000, Chief Stieve is requesting a transfer from the Capital Equipment Fund. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.
- c) Authorize Baraboo-Wisconsin Dells Regional Airport Commission to petition the Secretary of Transportation for money for airport improvements Adm. Geick advised that the State did not accept our original request because they require a Public Hearing. The Public Hearing was held on August 2nd at the meeting of the Airport Commission; this is back to the Committee for a second approval. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.
- d) Approve Agreement with WPPA for the period of January 1, 2020 through December 30, 2022 The Committee reviewed the agreement. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.

Informational Items

- a) City Attorney's report on insurance claims
 - o Settlement of a claim in the amount of \$3,000 (Claimants are the homeowners of 615 Grove Street – Claim was for damage to their home due to the alleged negligence of the City in relation to a City owned tree.)
- b) 2nd Qtr. Taxi Financial Statement
- c) 2nd Qtr. Financial Statement

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:24pm.

Administrative Committee**August 19, 2019**

Present: Alderpersons John Ellington and Heather Kierzek
Absent: Alderperson John Alt
Also Present: Chief Mark Schauf and City Clerk Brenda Zeman
Citizen Present: None

The meeting was called to order by Chairman John Ellington at 8:00AM CDT., with roll call and noting compliance with the Open Meetings Law.

It was noted that the adjournment time was incorrect on the August 8, 2019 minutes. Motion by Kierzek to approve the minutes of August 8, 2019 with this correction, seconded by Ellington and unanimously carried.

Motion by Ellington to approve agenda, seconded by Kierzek and unanimously carried.

Review and recommendation to the Council - Liquor Licenses.

Motion by Kierzek to recommend to approve and move on to Council the Baraboo Firefighter's Fundraiser, Foo Fest, Picnic License for 09-07-2019, seconded by Ellington and unanimously carried.

Motion by Kierzek to recommend to approve and move on to Council the Shakespeare on the Edge, A Gathering of Rogues & Ruffians Renaissance Faire, Picnic License for 10-12-2019 & 10-13-2019, seconded by Ellington and unanimously carried.

Consider Operator's Licenses

Motion by Kierzek to approve and recommend to Council the New Operator's Licenses for Dawn Dederich and Kimberly Overland, seconded by Ellington and unanimously carried.

Chief Schauf noted that he is requesting the license for Dawn Adams be issued as a Conditional license because of her prior convictions. A Conditional license is only good for one year; it's basically a probationary license. Motion by Kierzek to approve and recommend to Council the Conditional Renewal for Dawn Adams, seconded by Ellington and carried unanimously.

Motion by Kierzek to approve and recommend to Council the Temporary Operator's Licenses for Julia Pillsbury and Alexandra Thomte, seconded by Ellington and carried unanimously.

Member comments

The next meeting will be September 5, 2019 at 8:15AM CDT. Meeting location will be 101 South Boulevard. Moved by Kierzek to adjourn, seconded by Ellington and unanimously carried. Meeting adjourned at 8:14AM CDT.

Minutes of the Public Safety Committee Meeting**July 29, 2019**

Members Present: Phil Wedekind and Tom Kolb. Mike Plautz was absent. **Others Present:** Tom Pinion, Administrator Geick, Police Chief Mark Schauf, Fire Chief Kevin Stieve, Attorney Emily Truman, Tony Gilman, Dana Sechler, Brandon Beard, and Dennis Biddick.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Wedekind to approve the agenda as posted. Motion carried unanimously. It was moved by Kolb, seconded by Wedekind to approve the minutes of the June 10, 2019 meeting. Motion carried unanimously.

New Business

- a. **Consideration of proposed amendment to Section 9.09(2) of the Municipal Code regulating Animal Waste** – Attorney Truman presented the background for the proposed amendment. It was moved by Kolb, seconded by Wedekind to forward the proposed amendment to Section 9.09(2) as presented to Council with a positive recommendation. Motion carried unanimously.
- b. **Request by Brandon Beard to improve drainage from his property at 611 5th Street** – Engineer Pinion presented background for Mr. Beard's request. Beard has lived at this location for over a decade and experiences periodic flooding each year. He said that the most recent 5" rainfall was problematic, flooding both his garage and basement. He said that Beard's yard is the low point on the entire block. Pinion then presented a map showing the topography of the area. Pinion said that there is a potential to regrade it to encourage it; however, he is not convinced that it will solve the problem. He indicated where the catch basin in the middle of the alley and out front were location and said that in theory there is way to pipe it to those, but it will be so flat and a shallow bury that it could be susceptible to freezing. Beard presented photos of the flooding to the Committee. He stated that the sidewalk is too high and there is no way to drain the water from his yard. I is Beard's suggestion to drop the sidewalk two to three inches. He said that he does not

feel that he should have to pay for it because it is not his water. Pinion said that typically the sidewalk should be at least the height of the curb, because if it is below that elevation, it will actually come in and go backwards. He said that in situations like this, from his experience where there are issues, there is an opportunity to start the line of gravity and pipe it underground, put in what he would call a septic tank and a sump pump. Pinion said that this is a unique situation; in order to lower the sidewalk it would require tearing out perfecting good sidewalk. He said that on the City's Sidewalk Maintenance Program, if there is a displacement of more than $\frac{3}{4}$ ", it is torn out and replaced at City cost. However, where a sidewalk is taken out and replaced for regrading, this is not covered by City policy, which is why he suggested that Beard come to the Committee if he was going to ask for assistance. Pinion said that this would improve the situation; however, there would be some type of disclaimer stating that would state that if Beard were not happy, the City would be done. Beard stated that he understood that. Pinion said that sidewalk is approximately \$8.00 per square foot and asked Beard how many square he was thinking have tearing out and having replaced. Beard stated according to calculations, it would be six. Pinion said that a square of sidewalk is \$200.00; six would be a total of \$1200. Kolb asked about the concrete apron. Pinion said that this it would have to be replaced too; however, this typically something the City would not bear the cost of, unless the City were tearing out the curb and gutter. Beard said that that would create a flat spot if it were not torn out. Pinion asked Beard if he was requesting the City to pay for the apron also. Beard said not necessarily, he would have the same company do it at the same time as the sidewalk. Kolb moved that the City replace up to six squares of sidewalk with a legal disclaimer that the City is no longer responsible after the work is done. Wedekind seconded the motion. Motion carried unanimously.

- c. Request by BDAS to eliminate two parking stalls in Municipal Parking lot behind Fire Department – BDAS Director, Dan Sechler presented the background for this request to the Committee. It was moved by Kolb, seconded by Wedekind to approve the elimination of two parking stalls in the Municipal Parking lot behind Fire Department as requested. Motion carried unanimously.
- d. Review and Approve transfer of pick-up truck from Police Dept. to Fire Dept. – Chief Kevin Stieve presented background to the Committee. It was moved by Kolb, seconded by Wedekind to approve the transfer of pickup-up truck from Police Dept. to Fire Dept. as requested. Motion carried unanimously.
- e. Consider creating an ordinance regulating the use of the City's Yard Waste and Compost Transfer Site – Tony Gilman presented the background for this item to the Committee. He said that Attorney Truman has drafted an ordinance for the Committee's review. Truman explained that there are no current regulations regarding what can be dumped at the Yard Waste site, although people are prohibited from illegally dumping there due to the City's illegal dumping ordinance. Truman said that if the City wanted to only allow certain things to be left there, like brush and yard waste, the City should adopt an ordinance so that the police can issue citations to people who violate the ordinance. Truman also explained that the City's current illegal dumping ordinance is vague and said that adding additional information about what constitutes illegal dumping would help the CSOs enforce the ordinance. Gilman said that he has had problems with people not using the site properly and wants to see better enforcement and supports the new ordinance. Moved by Kolb, seconded my Wedekind to adopt new ordinance and to amend illegal dumping ordinance was carried unanimously.
- f. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for June, 2019 – It was moved by Kolb, seconded by Wedekind to approve monthly billing adjustments/credits as presented. Motion carried unanimously.

Informational Items

- a. Consider creating of an ordinance requiring gun shops to have a video surveillance system – Chief Schauf explained that a recent theft at a gun shop in the City has raised a question of whether the City should adopt an ordinance requiring gun shops to have a video surveillance system in place. Attorney Truman added that some states, such as IL, require all gun shops to have a video surveillance system, but wasn't sure if the Council would support such an ordinance so she is looking for feedback from the Committee before drafting something. Ald. Kolb stated that if we are requiring curbside liquor sales to have video surveillance, gun shops should also be required to have video surveillance. Attorney Truman said that based on the feedback from the Committee she would draft a sample ordinance for the next Committee meeting for review.
- b. Alderperson Training: Council Handbook – Postponed to the next Committee meeting as only two Committee members were present.

Reports

- a. Utility Superintendent's Report – Since Wade was not at the meeting, Tom indicated business as usual.
- b. Street Superintendent's Report – Tony provided his monthly summary of activities.
- c. Police Chief's Report – Mark provided a brief oral report to the Committee.
- d. Fire Chief's Report – Kevin was not at the meeting but the City Engineer provided a brief update of the progress of review Proposals and selecting an architect for the design of a new Fire and EMS building.

AJOURNMENT – It was moved by Kolb, seconded by Wedekind to adjourn at 1:48 p.m. Motion carried.

Baraboo Economic Development Commission Meeting Minutes**August 1, 2019****I. Call to Meeting to Order and Note Compliance with Open Meeting Law**

Chair John Alt called the meeting to order at 5:30 PM at the Baraboo Municipal Building, room 205, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call

Present: Alt, Bowers, Ayar, Palm, Reppen, Ryan, Taylor, Wastlund

Absent: Cafilisch, Johnson, White

Other: Ed Geick, Patrick Cannon

III. Approve Agenda

Motion to approve the agenda as presented

Reppen (1); Palm (2)

Aye: All via voice vote

Nay: None

IV. Approve Minutes

Motion to approve the minutes for June 6, 2019

Bowers (1); Taylor (2)

Aye: All via voice vote

Nay: None

V. Public Comment

No one from the public wished to speak at this time.

Introduction of Mr. Greg Manson as a new BEDC member – It was noted that Mr. Manson was the School Representative. He has left employment with the Schools, therefore he will not be serving on BEDC.

VI. Old Business**a. Updates on Development Activities**

Mr. Geick indicated the following actions have taken place.

- The new shooting range is under construction on South Blvd.
- The City has begun discussion with a new developer for apartments on Lynn St.
- The equalized value for the City has increased by 1% and new construction growth was also 1.5%
- The Al. Ringling Brewing project is still moving forward
- Google has updated their mapping system to include the new construction of HWY 12
- The City has also been discussing the Depot and possible actions on the property.

b. Updates from Plan Commission and Council

Mayor Palm gave the following updates

- The City has hired a new CSO, Assistant City Engineer and a Building Inspector
- The City is working on Pet Store regulations
- A street vacation is in the process.
- Community First Bank would like to expand their parking area.
- Lake Street is under construction. Broadway and Washington Ave. will also be completed this summer.

c. Update from economic development partners and collaborators

- Mr. Bowers indicated that the conversion of the old Shoe Box store is moving forward.
 - a. He also indicated that the Clarion Hotel has changed ownership
- Mr. Taylor announced several changes at Baraboo State bank. Mr. Cory Davis has left his position as President
- Mr. Reppen indicated that the County has started their budget process for 2020. He also indicated that Servo has recently passed their audit.

VII. New Business**a. Consideration and discussion of changing the date and time for the September 5, 2019 meeting**

It was noted that the September meeting is scheduled during the Labor Day week. In addition staff members may not be available to attend.

After discussing the situation, the Commission took no action and will hold the September meeting at the regular date and time.

VII. Update Partner Presentation Schedule

As Vice Chair, Mr. Bowers will be coordinating these presentations

VIII. Commissioner and City Staff comments

Mayor Palm gave a brief update on the Council Goal setting

IX. Adjournment

Motion to adjourn the meeting was made at 5:49 pm.

Bowers (1); Wastlund (2)

Aye: All via voice vote

Nay: None

- **Copies of these meeting minutes are on file in the Clerk's office:**

Library	7-2-19, 7-11-19, 7-16-19	Public Arts	7-25-19
PFC	7-15-19, 8-8-19	CDA	7-2-19, 8-6-19
Park & Recreation	7-8-19	UW Campus	7-18-19
Airport	8-2-19		

- **Petitions & Correspondence Being Referred:** None.

ADJOURNMENT

Moved by Wedekind, seconded by Kolb, and carried on voice vote, that the meeting adjourn at 8:23pm.

Brenda Zeman, City Clerk